

Minutes of Buckeye Local Board of Education Regular **Meeting**
Held December 18, 2007 – 6:00 P.M. – Braden Junior High

REGULAR MEETING

MEMBERS PRESENT

Mark Estock, President
Jackie Hillyer, Vice President
Norah Anderson
Sandra K. Kanicki
Mary B. Wisnyai

Also present were Superintendent Nancy L. Williams and Treasurer Sherry L. Hamilton.

CITIZENS PRESENT

Sharon Schoneman Rich Kreisher

WORK SESSION

A work session was held to discuss changes to the board policies introduced at the November board meeting.

PLEDGE OF ALLEGIANCE

215.07 APPROVAL OF MINUTES

Ms. Hillyer moved and seconded by Mrs. Anderson that the minutes of the November 20, 2007, regular meeting be approved.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

COMMUNICATIONS

Mark Estock presented Sandy Kanicki with a plaque from the Board to express their appreciation for 18 years of service.

Daniel Madden, from the Kingsville Public Library, presented the library partnership update.

BRADEN BUILDING REPORT

Steve Kofol, principal at Braden Jr. High, presented the report card results for Braden. Heidi Robinson, language arts teacher, and her students, Elizabeth Schante and Morgan Thompson, shared their astrology projects and the process that was used to implement the group project.

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PUBLIC PARTICIPATION RELATED TO AGENDA

No public participation related to agenda items to report.

TREASURER'S REPORT

INFORMATION

AMERICAN EXPRESS

Sherry Hamilton informed the Board that the district had applied to American Express to enroll in their corporate card program. The program allows the district to earn points that can be redeemed for such things as gift cards to Home Depot and/or Lowes for maintenance supplies.

TREASURER'S REPORT

RECOMMENDATIONS

It is the recommendation of the treasurer that the Board approve the following items:

216.07 BILLS PAID IN NOVEMBER

Mrs. Anderson moved and seconded by Ms. Hillyer that the list of bills paid in November, as sent to the Board on December 12, 2007, be approved.

ROLL CALL: Ayes: Mrs. Anderson, Ms. Hillyer, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

217.07 FINANCIAL REPORTS

Mrs. Kanicki moved and seconded by Ms. Hillyer that the financial reports, as sent to the Board on December 12, 2007, be approved.

ROLL CALL: Ayes: Mrs. Kanicki, Ms. Hillyer, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

218.07 DR. ROGER A. COLUCCI MEMORIAL SCHOLARSHIP GUIDELINES REVISION

Ms. Hillyer moved and seconded by Mrs. Anderson to approve the revisions to the Colucci Memorial Scholarship Guidelines, as sent to the Board on December 12, 2007.

ROLL CALL: Ayes: Ms. Hillyer, Mrs. Anderson, Mrs. Kanicki, Mrs. Wisnyai and Mr. Estock.
Motion carried.

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SUPERINTENDENT'S REPORT

RECOMMENDATIONS

It is the recommendation of the superintendent that the Board approve the following items:

BOARD POLICIES

- 219.07 Ms. Hillyer moved and seconded by Mrs. Wisnyai to approve the following revised board policies with added revisions including grammatical changes:

ROLL CALL: Ayes: Ms. Hillyer
 Nays: Mrs. Wisnyai, Mrs. Anderson, Mrs. Kanicki and Mr. Estock.
 Motion failed.

- 220.07 Mr. Estock moved and seconded by Mrs. Kanicki to approve the following revised board policies with added revisions excluding grammatical changes:

ROLL CALL: Ayes: Mr. Estock, Mrs. Kanicki, Mrs. Anderson and Mrs. Wisnyai.
 Nays: Ms. Hillyer
 Motion carried.

REVISIONS

- 1240.01 Non-Reemployment of the Superintendent
- 1310 Employment of the Treasurer
- 1330 Evaluation of the Treasurer
- 2623 Student Assessment and Academic Intervention Services
- 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 3121 Criminal History Record Check
- 3139 Staff Discipline
- 3140 Termination and Resignation
- 3142 Non-Renewal of a Teacher Contract
- 4121 Criminal History Record Check
- 4139 Staff Discipline
- 4140 Termination or Resignation
- 5320 Immunization
- 5330 Use of Medications
- 5517.01 Bullying and Other Forms of Aggressive Behavior
- 5540 Interrogation of Students

Minutes of Buckeye Local Board of Education Regular **Meeting**
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REVISIONS CONT'D

5611 Due Process Rights
 6320 Purchases
 7420 Hygienic Management
 7530 Lending of ~~District~~ **Board**-Owned Equipment
 8600.04 Bus Driver Certification
 9800 High School Diplomas to World War II, Korean Conflict, and Vietnam Conflict Veterans

Additions

1340 Non-Reemployment of the Treasurer
 1541 Termination and Resignation
 2461 Recording of IEP Team Meetings
 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities
 5605 Suspension/Expulsion of Student with Disabilities
 8141 Mandatory Reporting of Misconduct by Licensed Employees

Deletions

1340.01 Non-Reemployment of the Treasurer
 2465 Suspension/Expulsion of Disabled Students

221.07 KINGSVILLE LIBRARY TRUSTEE

Mrs. Kanicki moved and seconded by Mrs. Anderson to reappoint Mr. Dennis Kortyka, P.O. Box 36, North Kingsville to the Kingsville Public Library Board of Trustees for the term of January 1, 2008 to December 31, 2014.

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
 Motion carried.

222.07 OHIO SCHOOL BOARDS ASSOCIATION (OSBA) MEMBERSHIP

Mrs. Anderson moved and seconded by Mrs. Wisnyai to approve membership in OSBA for calendar year 2008 at a cost of \$4,899 and to approve membership in OSBA – Legal Assistance Fund for calendar year 2008 at a cost \$250.

ROLL CALL: Ayes: Mrs. Anderson, Mrs. Wisnyai, Ms. Hillyer, Mrs. Kanicki and Mr. Estock.
 Motion carried.

223.07 ORGANIZATIONAL MEETING

Mrs. Anderson moved and seconded by Mrs. Kanicki to elect Mark Estock as president pro-tempore for the organizational meeting to be held on January 8, 2008.

ROLL CALL: Ayes: Mrs. Anderson, Mrs. Kanicki, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
 Motion carried.

**Minutes of Buckeye Local Board of Education Regular Meeting
Held December 18, 2007 – 6:00 P.M. – Braden Junior High**

224.07 ACCEPT GIFTS

Mrs. Wisnyai moved and seconded by Mrs. Kanicki to accept the following gifts to the board of education:

East Ashtabula Educational Assistance Corporation	\$8,000.00
Monetary donation for two student scholarships	\$4,000
Monetary donation	\$4,000

North Kingsville PTA	\$ 100.00
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ROLL CALL: Ayes: Mrs. Wisnyai, Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer and Mr. Estock.
Motion carried.

PERSONNEL

225.07 FAMILY MEDICAL LEAVE

Mrs. Kanicki moved and seconded by Ms. Hillyer to approve the following:

Joyce Lehtonen, cafeteria manager at North Kingsville, from November 26, 2007 through February 24, 2008.

Diane Watson, bus driver, from November 19 through at least December 21, 2007, but no longer than February 17, 2008.

ROLL CALL: Ayes: Mrs. Kanicki, Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
Motion carried.

226.07 LEAVE OF ABSENCE

Mrs. Anderson moved and seconded by Mrs. Wisnyai to approve the following:

Cheryl Teter, custodian at Braden, from December 13, 2007 through no longer than December 12, 2009 for medical reasons.

Linda Demanett, head custodian at North Kingsville, from December 24, 2007 through no longer than December 23, 2009 for medical reasons.

ROLL CALL: Ayes: Mrs. Anderson, Mrs. Wisnyai, Ms. Hillyer, Mrs. Kanicki and Mr. Estock.
Motion carried.

Minutes of Buckeye Local Board of Education Regular **Meeting**
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CHANGE IN ASSIGNMENT – FOR PUBLIC ACKNOWLEDGEMENT ONLY

Cynthia Luc, from cafeteria service personnel, Kingsville Elementary (3.0 hrs.), to cafeteria service personnel, Ridgeview Elementary (3.75 hrs.), effective January 3, 2008. Step 5 of 6, \$13.15/hr.

Rebecca Gaines, from cafeteria service personnel, Braden Jr. High (3.0 hrs.) to cafeteria service personnel, Braden Jr. High (3.75 hrs.), effective January 3, 2008. Step 6 of 6, \$13.22/hr.

Barbara Haywood-Day, from cafeteria service personnel, Edgewood Sr. High (2.0 hrs.), to cafeteria service personnel, Edgewood Sr. High (2.5 hrs.), effective January 3, 2008. Step 3 of 6, \$13.01/hr.

Rebecca VanSickle, from cafeteria service personnel, Edgewood Sr. High (3.0 hrs.), to cafeteria service personnel, Edgewood Sr. High (3.0 hrs.), effective January 3, 2008. Step 4 of 6, \$13.08/hr.

Sue Read, from cafeteria cook, Ridgeview Elementary (4.75 hrs.), to cafeteria cook, Edgewood Sr. High (5.0 hrs.), effective January 3, 2008. Step 6 of 6, \$13.22/hr.

227.07 APPOINTMENTS

Mrs. Kanicki moved and seconded by Ms. Hillyer to approve the following:

CERTIFIED STAFF

Name: Gary Trautman
Address: 1443 Myrtle Avenue, Ashtabula
Training: Bachelor of Science, Cleveland State University
Certification: Elementary 1-8
Effective: The 61st day of employment in the same teaching assignment – on or about January 7, 2008, B, 0 years exp., \$164.35/day

Mr. Trautman is currently serving as a long-term substitute teacher in a kindergarten classroom at Kingsville Elementary School.

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education Regular **Meeting**
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EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Jeremiah Johnson	Head Boys Tennis	0	3/10/08	\$2,432.40
Kevin Santee	Head Boys Soccer	7+	8/4/08	\$3,040.50
David McCoy	Head Girls Tennis	7+	8/4/08	\$3,040.50
Steve Hill	Head Boys Cross Country	7+	8/4/08	\$3,040.50
George Kirby	Spring Music Director	4	1/7/08	\$1,672.28
Debra Paxson	Technical Director-Spring Play	4	1/7/08	\$ 668.91
William Kline	Spring Drama Co-Director	0	1/7/08	\$ 760.13
Mary Ann Kline	Spring Drama Co-Director	0	1/7/08	\$ 760.13
Patricia Zetlaw	Head Cheerleading – Football	4	7/31/08	<u>\$1,368.23</u>
TOTAL				\$16,783.58

OPERATIONAL STAFF

SUBSTITUTE CUSTODIANS

Edward Plesnicar

SUBSTITUTE COURIER

Edward Plesnicar

SUBSTITUTE BUS MECHANIC

Roger Santee

ROLL CALL: Ayes: Mrs. Kanicki, Ms. Hillyer, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
 Motion carried.

228.07 EXTRACURRICULAR & SPECIAL FEE

Mrs. Kanicki moved and seconded by Mrs. Anderson to approve the following:

<u>Name</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
David Jones	Head Volleyball	2	8/4/08	\$4,864.80

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
 Nays: Ms. Hillyer
 Motion carried.

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229.07 EXTRACURRICULAR & SPECIAL FEE

Mrs. Kanicki moved and seconded by Mrs. Anderson to approve the following:

<u>Name</u>	<u>Position</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Steven Hill	Head Girls Cross Country	7+	8/4/08	\$3,040.50

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Mrs. Wisnyai and Mr. Estock.
Nays: Ms. Hillyer
Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

COMMUNICATION STRATEGIES

The Board discussed the reimplementation of the district newsletter. The following items were expressed as part of the discussion: academic, financial and facility information, data showing community impact of financial decisions, obtain an accurate mailing list, and use a two page (front/back) format.

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

No public participation related to new items to report.

BOARD EVALUATION OF MEETING PROCESS

The board created a +/- worksheet of themselves regarding the meeting.

230.07 ADJOURNMENT

Mrs. Kanicki moved and seconded by Mrs. Anderson to adjourn this regular meeting at 9:30 P.M.

ROLL CALL: Ayes: Mrs. Kanicki, Mrs. Anderson, Ms. Hillyer, Mrs. Wisnyai and Mr. Estock.
Motion carried.

MARK ESTOCK
PRESIDENT

Attest: _____
SHERRY L. HAMILTON
TREASURER